

# SPORT ALBERTA (AMATEUR)

## *MINUTES*

**January 23, 2006**

**Via Conference Call**

**12:00 p.m.**

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**In attendance:** Dale Henwood, Chair  
Scott Hayes  
Susan Bulmer, Secretary  
Peter Wong, Treasurer  
John Jacobson, Director  
Wayne Meadows, Director  
Scott Robinson, Director  
Donna Hateley, Director  
Don Wilson, Director  
David Legg, Director  
Margaret Phelan, Director

**Regrets:** Gary Shelton

**Recorder:** Susan Bulmer

1. **Welcome** Dale Henwood

2. **Call to Order** Dale Henwood

The meeting was called to order at 12:05 p.m.

3. **Additions & Changes to the Agenda** Dale Henwood

None.

4. **Approval of the November 21, 2005 Minutes**

**MOTION:** That the November 21, 2005 Minutes are approved as presented.

**Moved By:** David Legg

**Seconded By:** Wayne Meadows

**CARRIED**

5. **Business Arising** Dale Henwood

None.

**6. Reports**

**Dale Henwood**

6.1 Communications – Update – David Legg

It was reported that David Legg, Scott Hayes and Dale Henwood had spoken last week and reviewed the Communication Plan. It was decided not to move forward with previous communications identified for the Communication Plan until Item 8.1 in this meeting's Agenda was discussed and a decision reached by the Board following discussion.

6.2 Membership – Update – Gary Shelton/Susan Bulmer

There was nothing further to report other than what would be reported on the membership numbers by the Peter Wong.

There still needed to be follow up discussion from the last meeting with Gary Shelton respecting the stream lining of the application for membership on the web site.

Peter Wong provided an update on the membership numbers for Sport Alberta.

6.3 Governance

Scott Hayes advised he had received back little comment on the draft Governance Model that was circulated for review and comment to the Board of Directors. It was confirmed to the Board that the proposed Governance Model was a starting point for governance and would continue to evolve and be revised as required once implemented. A motion for approval of the Governance Model was recommended.

**MOTION:** That the Governance Model as presented to the meeting is approved.  
**Moved By:** Scott Hayes  
**Seconded By:** Donna Hateley  
**CARRIED**

Prior to conclusion of the discussion under this Item it was confirmed to the meeting by Don Wilson and Wayne Meadows that they were letting their names stand for election to the Board for a further period of one year.

6.4 Finance

**MOTION:** That the December 31, 2005 Financial Statements are approved as presented and shall move to the Annual General Meeting for approval on March 8, 2006.  
**Moved By:** Peter Wong  
**Seconded By:** Wayne Meadows  
**CARRIED**

**7. Action Items**

**Dale Henwood**

None other than as previously identified.

**8. Other Business**

**Dale Henwood**

8.1 Government Themes for Sport Alberta

**Scott Robinson**

Scott Robinson led the discussion and review of the position paper for Regional Training Centres (circulated to the Board) that was prepared following discussion on this topic at the last Board Meeting. The concept of Regional Sport Centres was to focus on sport development and not sport implementation. There was an opportunity to work with colleges and universities and tie into one of the Government of Alberta themes, being education. The Regional Training Centres would also allow Sport Alberta to tie into other priority issues such as facilities.

It was also discussed that it was important to not only have the Sport Alberta Board of Directors in support of Regional Training Centres but also the Sport Alberta membership.

It was therefore agreed that the Regional Training Centres concept would be presented to the Sport Alberta membership with a the request for their endorsement at the Annual General Meeting.

**MOTION:** That the Board of Directors endorse the concept of Regional Training Centres and bring the concept forward to the Sport Alberta membership for their endorsement at the Annual General Meeting.

**Moved By:** Scott Robinson

**Seconded By:** Donna Hateley

**CARRIED**

8.2 Other Funding/Grant Applications on behalf of Sport Alberta

**Dale Henwood**

Dale Henwood emphasized the need of Sport Alberta to search out all funding opportunities from various foundations and funding bodies and the someone needed to put such funding applications together on behalf of Sport Alberta. It was also recommended to contract an individual to prepare such applications on behalf of Sport Alberta and Sport Alberta set a limit on the cost of such contract services.

**MOTION:** That the sum to a maximum of \$5,000.00 be made available to contract with an individual or individuals for the purpose of preparing and submitting grant applications for Sport Alberta to specific funding bodies.

**Moved By:** Scott Robinson

**Seconded By:** Scott Hayes

**CARRIED**

**9. Correspondence**

**Dale Henwood**

There was no correspondence for discussion.

**10. Annual General Meeting**

**Dale Henwood**

The meeting agreed to the process for providing notice to the membership of the Annual General Meeting on March 8, 2006 which included placing the notice on the web site and by forwarding the notice to the membership via email and regular mail.

Specifics and the contents of the Agenda for the Annual General Meeting were also confirmed.

Reports from the Chair, Communications Committee, Governance Committee, Membership Committee, Finance Committee and the Nominating Committee were to be provided to Susan Bulmer by February 15, 2006.

**11. Next Meeting**

The next Board of Directors meeting will follow after the Annual General Meeting on March 8, 2006. Other meeting dates to be confirmed at that time.

**12. Adjournment**

The meeting was adjourned at 12:44 p.m.