



SPORT ALBERTA (AMATEUR)

MINUTES

November 14, 2006

Via Conference Call

12:00 p.m.

In attendance: Dale Henwood, Chair
Scott Hayes, Vice Chair
Susan Bulmer, Secretary
Scott Robinson, Director
Don Wilson, Director
Gary Shelton, Director
Peter Wong, Director

Regrets: Margaret Phelan, Director
John Jacobson, Director
David Legg, Director

Recorder: Susan Bulmer

1. **Welcome** Dale Henwood

2. **Call to Order** Dale Henwood

The meeting was called to order at 12:05 p.m.

3. **Additions & Changes to the Agenda** Dale Henwood

Under 8. Other Business, add 8.1 Insurance.

4. **Approval of the September 18, 2006 Minutes** Dale Henwood

MOTION: That the September 18, 2006 Minutes are approved as presented.

Moved By: Scott Hayes

Seconded By: Gary Shelton

CARRIED

5. **Business Arising** Dale Henwood

5.1 Paid Membership by Board Members

As a follow up discussion from the last meeting, the Board of Directors confirmed that the Bylaws would not be changed, at this time, to require Directors to pay the membership fee or renewal fee. It would be up to the individual to decide whether or not to have a paid membership as an elected member of the Board of Directors.

6. Reports

Dale Henwood

6.1 Communications – Update – David Legg

In the absence of David Legg the need to get more communications to the membership was discussed by the Chair. It was also important to determine the relevant communications to forward to the membership to encourage them to become more involved with Sport Alberta initiatives on a regular basis.

It was discussed that Sport Alberta post on the website a notice for volunteers, indicating a need for skilled volunteers for various projects. A description of the projects requiring the assistance of skilled volunteers is also to be posted on the website.

ACTION: The Communications Committee is to identify and provide descriptions of the projects requiring skilled volunteer assistance.

ACTION: The Chair is to ensure meeting minutes, AGM minutes and notices are posted on the website.

6.2 Membership – Update – Gary Shelton/Susan Bulmer

The Board of Directors reviewed the current membership list indicating that Sport Alberta had four new members since the last meeting, including Hockey Alberta that was not identified on the list.

The Chair indicated that he had sent out the benefits of membership information and membership application forms to members and non-members following the September 18, 2006 meeting.

6.3 Finance

The Financial Statements as at October 31, 2006 were discussed. It was agreed to identify the \$50,000.00 CIP Grant from the Alberta Lottery Fund for the Program Director as “other income” under Revenue and to identify the Program Director expense under Liabilities and Members Equity.

MOTION: That the October 31, 2006 Financial Statements are approved as amended.

Moved By: Gary Shelton

Seconded By: Scott Hayes

CARRIED

7. Action Items

Dale Henwood

None other than as previously identified.

8. Other Business

Dale Henwood

8.1 Alberta Olympic Youth Symposium – David Legg

In the absence of David Legg the Chair indicated that the Alberta Olympic Youth Symposium (AYOS) has requested that Sport Alberta house this entity, similar to acting as a registered office for a company. The only activity of this organization is to hold the symposium on an annual basis. The Board of Directors discussed the need for more information about this organization before a decision is made. It was also discussed whether or not to charge a fee to the organization for this service. The decision to associate with the organization would be made at the next Board of Directors meeting.

ACTION: David Legg will be asked to circulate the requested information about the Alberta Olympic Youth Symposium to the Board of Directors.

8.2 Regional Sport Centres – ASRPWF Intended Direction

Although the ASRPWF had announced plans in place to establish Alberta Sport Development Centres (ASDC), concern was expressed at the meeting that there was no real provincial directive for these centres. The question was also asked as to how Sport Alberta could step forward, without being threatening to the ASRPWF, to assist the ASRPWF in defining the mandate and direction of ASDC's. It was agreed that an action plan was needed to get the Provincial Sport Associations, the ASDC's and the ASRPWF together to discuss the provincial direction and mandate for these centres.

ACTION: Scott Robinson is to lead the process, with the assistance of Scott Hayes (who will also call Scott Fraser), to arrange a workshop session prior to the AGM on February 5, 2007. The intent would be to engage the Provincial Sport Associations and how they can use the ASDC's to develop and advance their respective sports.

8.3 CIP Grant and Sport Alberta Program Director Position

Since the last Board of Directors meeting, the posting and job description for the Sport Alberta Program Director had been further defined. It was recommended that the individual hired for the position be located within the Edmonton/Calgary corridor. The posting would now be distributed to the Provincial Sport Associations and placed on the Edmonton Sport Council and Calgary Sport Council websites.

ACTION: The Chair would report to the Board of Directors on the hiring of the Sport Alberta Program Director at the next meeting.

8.4 Advocacy Efforts

The Chair reported that he had received no feedback on the document he prepared and circulated to the Board of Directors that suggests areas for advocacy by Sport Alberta. As a result, the presumption is being made that the form and content of the document is satisfactory to the Board of Directors.

8.5 Contact with and use of member skills

This item was dealt with earlier under 6.1 Communications.

8.6 Insurance

The matter of the need for Directors and Officers Liability Insurance (D & O Insurance) for the Sport Alberta Board of Directors was discussed, given the plan to hire a Program Director who would represent and make representations on behalf of Sport Alberta.

It was agreed that information on the type of D & O Insurance and premiums payable for Sport Alberta would be brought back to the Board of Directors for discussion at the next meeting.

ACTION: Scott Hayes and Gary Shelton would collect and circulate information to the Board of Directors respecting D & O insurance options for Sport Alberta.

9. **Next Meeting**

It was confirmed that a Boardroom at Percy Page Centre in Edmonton was booked for the Sport Alberta AGM, scheduled from 7:00 p.m. – 9:00 p.m. on Monday, February 5, 2007.

There was also further discussion about a possible workshop to be scheduled in conjunction with the AGM with the suggested topic for the workshop being Alberta Sport Development Centres and the ASRPWF intended direction (See 8.2). Following the AGM, a date and time would be set for a Board of Directors Planning Session.

There was also discussion as to whether or not the ASRPWF Leadership Summit in April 2007 would be an opportunity to discuss Alberta Sport Development Centres.

10. **Adjournment**

The meeting was adjourned at 1:06 p.m.